



**ABERDEEN**  
CITY COUNCIL

To: Sandy Kelman, Convener; Vacant, Vice Convener; and Dave Bliss, Craig Cole, Ken Eddie, Inspector Jim Hume, Struan King, Emily Queen, Diane Sande, Linda Smith and Vacancy (Education Representative).

Town House,  
ABERDEEN, 6 February 2014

**LOCAL LICENSING FORUM**

The Members of the **LOCAL LICENSING FORUM** are requested to meet in Committee Room 5 - Town House on **WEDNESDAY, 12 FEBRUARY 2014 at 2.00pm.**

JANE MACEACHRAN  
HEAD OF LEGAL AND DEMOCRATIC SERVICES

**BUSINESS**

- 1 Appointment of Vice Convener
- 2 Minute of Meeting of 11 December 2013 (Pages 1 - 10)
- 3 Matters Arising
- 4 Resourcing the Forum
- 5 Membership Updates
  - 5.1 Vacancy - Scottish Fire and Rescue Service (Pages 11 - 12)
  - 5.2 Vacancy - Education Representative

- 5.3 Representative of Licensed Trade
- 6 Statement of Licensing Policy - Response from Clerk to Licensing Board (Pages 13 - 24)
- 7 Training Programme - Health - Heather Wilson, Health Improvement Officer (Alcohol / Drugs)
- 8 Benchmarking against other Local Licensing Forums (Pages 25 - 30)

**INTELLIGENCE (TO INFORM THE WORKING GROUP OF THE LICENSING FORUM)**

**LICENSING OBJECTIVE 1 : PREVENTING CRIME AND DISORDER**

- 9.1 Update from Police Scotland

**LICENSING OBJECTIVE 2 : SECURING PUBLIC HEALTH**

- 9.2 Update from Licensing Standards Officer

**LICENSING OBJECTIVE 3 : PREVENTING PUBLIC NUISANCE**

- 9.3 Update from Unight Representative (if possible)

**LICENSING OBJECTIVE 4 : PREVENTING AND IMPROVING PUBLIC HEALTH**

- 9.4 Update from NHS Grampian and Alcohol and Drugs Partnership

**LICENSING OBJECTIVE 5 : PROTECTING CHILDREN FROM HARM**

- 9.5 Update from Children's Services Representative

- 10 Progress Statement (Pages 31 - 36)

- 11 Licensing Board - Agenda of 10 December 2013

Please note that this link is for the meeting of the December 2013 meeting of the Licensing Board. The agenda for the meeting on 18 February 2014 is not available at present.

<http://committees.aberdeencity.gov.uk/ieListDocuments.aspx?CId=151&MId=3045&Ver=4>

12 Any Other Competent Business

**DATE OF NEXT MEETING - 2PM, 23 APRIL 2014**

Website Address: [www.aberdeencity.gov.uk](http://www.aberdeencity.gov.uk)

Should you require any further information about this agenda, please contact Steph Dunsmuir, tel. 522503 or email [sdunsmuir@aberdeencity.gov.uk](mailto:sdunsmuir@aberdeencity.gov.uk)

**Substantive Members (voting)**

|                                                                                         |
|-----------------------------------------------------------------------------------------|
| <b>Holders of premises licences and personal licences</b>                               |
| <i>Vacant</i>                                                                           |
| <b>Chief Constable for the police area in which the Forum's area is situated</b>        |
| Inspector Jim Hume                                                                      |
| <b>Persons having functions relating to health, education or social work</b>            |
| <i>Vacancy - Scottish Fire and Rescue Service</i>                                       |
| Sandy Kelman, Aberdeen Alcohol and Drugs Partnership, <u>Convener</u>                   |
| Linda Smith, NHS Grampian                                                               |
| Craig Cole, Aberdeen Samaritans                                                         |
| Emily Queen, Community Safety Partnership                                               |
| <i>Vacancy, Education, Aberdeen City Council</i>                                        |
| Dave Bliss, Practice Improvement Officer, Children's Services,<br>Aberdeen City Council |
| <b>Young People</b>                                                                     |
| Struan King, Youth Council<br>Dan McCroskrie (sub.)                                     |
| <b>Persons resident within the Forum's area</b>                                         |
| Ken Eddie, Aberdeen Civic Forum                                                         |
| <b>Licensing Standards Officer</b>                                                      |
| Diane Sande (or Tara-Erin Gilchrist)                                                    |

**Co-optees (non-voting)**

|                                                                              |
|------------------------------------------------------------------------------|
| <b>Holders of premises licences and personal licences</b>                    |
| George Wyatt                                                                 |
| Craig Adams                                                                  |
| William Christie                                                             |
| <b>Persons having functions relating to health, education or social work</b> |
| Street Pastors Representative – <i>to be confirmed</i>                       |
| <b>Persons resident within the Forum's area</b>                              |
| Allan McIntosh, Aberdeen Civic Forum                                         |
| <b>Other</b>                                                                 |
| Bob Westland, Door Security                                                  |